



February 24, 2022

MS. MARWEN A. CASTAÑEDA

University Registrar
Visayas State University
Visca, Baybay City, Leyte

Subject: Letter of Transmittal


Dear Ms. Castañeda:

The Office of the Head of Admission is submitting herewith the **Admission Requirements** for Incoming First Year and Transfer Students for SY 2021-2022 which includes the following original documents as compliance for their **PROMISSORY NOTE (FM-OHA-05)**:

Name of Students:		Requirement/s Submitted
ORAÑO, MARIELL NICOLE P.	BSA-1	3pcs ID pictures Promissory Note for PSA Birth Certificate

Thank you.

Very truly yours,


NANCY V. DUMAGUING
Head, Admissions Office

Noted:

ALELI A. VILLOCINO
Vice President, Student Affairs and Services