

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	N. N. ALCALA STORE	P.O No:	PO-STF-MOOE-2025-10-0715-A
Address :	Tres Martires St., Poblacion Zone 14, Baybay City, Leyte	Date:	9-Oct-25
TIN:	168-331-936	P.R No.	Consolidated PR's
		Mode of Procurement: Small Value Procurement	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:			
Place of Delivery:	VSU-Main Campus, Visca, Baybay City, Leyte	Delivery Term:	FOB-VSU Main Campus
Date of Delivery:	Within 30 calendar days upon receipt of P.O.	Payment Term:	As per cost of item delivered
Item No.	Abstract No.	Description	Unit QTY Unit Cost Amount
		STF-2025-07-00766 (VSU-LHS) Cherry Grace D. Saboroso	
1	174	Trash Bag (Garbage Bag), X-Large (15*15*37 inches), 100pcs/pack, Colored (Green) Generic, <u>10 PCS/ROLL 5 ROLLS/PACK</u>	pack 5 275.00 1,375.00
2	175	Trash Bag (Garbage Bag), X-Large (15*15*37 inches), 100pcs/pack, Black, <u>10 PCS/ROLL 5 ROLLS/PACK</u>	pack 5 275.00 1,375.00
		XX	
		Purpose: For Office use	
		Intended: Various Department/End-Users	
			TOTAL: 2,750.00
Total Amount in Words: TWO THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY			
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>			
Conforme:		Very truly yours,	
<hr/>		PROSE IVY G. YEPES	
Supplier's signature Over Printed Name		President	
<hr/>			
Date			
Fund Cluster: <hr/>		ORS/BURS No. : <hr/>	
Funds Available: <hr/>		Date of ORS/BURS: <hr/>	
<hr/>		Amount: <hr/>	
NICK FREDDY R. BELLO Head, Accounting Division			