

DAILY TIME RECORD
PAGALAN, LILIBETH VICTORIA V.
 (NAME)

For the month of
August 1 - 31, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:53	12:33	12:40	10:16		8hrs
2-TUE	7:55	12:02	12:25	10:29		8hrs
3-WED	7:39	12:03	12:05	10:16		8hrs
4-THU	7:40	12:35	12:37	9:36		8hrs
5-FRI	7:40	12:30	12:32	10:17		8hrs
6-SAT						Off
7-SUN						Off
8-MON						OB
9-TUE						OB
10-WED	8:12	12:13	12:31	10:31	12mins	7hrs 48mins
11-THU	7:58	12:06	12:18	9:17		8hrs
12-FRI	7:58	12:05	12:23	9:30		8hrs
13-SAT						Off
14-SUN						Off
15-MON	7:51	12:04	12:07	7:31		8hrs
16-TUE	7:46	12:16	12:17	5:36		8hrs
17-WED	7:50	12:06	12:11	7:19		8hrs
18-THU	7:57	12:03	12:11	7:46		8hrs
19-FRI	7:55	12:13	12:54	10:17		8hrs
20-SAT						Off
21-SUN						Off
22-MON	7:37	12:28	12:39	10:18		8hrs
23-TUE						OB
24-WED						OB
25-THU						OB
26-FRI						OB
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	7:51	12:05	12:50	8:32		8hrs
31-WED	7:38	12:03	12:07	5:35		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


LILIBETH VICTORIA V. PAGALAN

VERIFIED as to prescribed office hours


DHENBER C. LUSANTA
 Department Head
 Farm Resource Management Institute

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