

OBLIGATION REQUEST AND STATUS **VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No.: _____

Date: _____

Fund: _____

Payee:	NEVIN A. PACADA			
Office:	VSU-Cebu Office			
Address:	497-E Molave St., Lahug, Cebu City			
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
	Maintenance and Operating Expenses (charged to GF)			5,546.07
	Total			5,546.07

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal		B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above	
Signature:		Signature:	
Printed Name:	DANIEL LESLIE TAN	Printed Name:	ALICIA M. FLORES
Position:	Vice Pres. for Admin. & Finance	Position:	Budget Unit
Date:		Date:	

C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
		Totals				