



BIR Form No.

**2316**

January 2018 (ENCS)

# Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld



2316 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

1 For the Year  
(YYYY)

2021

2 For the Period

From (MM/DD)

01 01

To (MM/DD)

12 31

## Part I - Employee Information

3 TIN

472

522

215

0000

4 Employee's Name (Last Name, First Name, Middle Name)

POGADO, FRETZEL JANE O

5 RDO Code

089

6 Registered Address

VSU, BAYBAY CITY, LEYTE

6A Zip Code

6,5,2,1

6B Local Home Address

HOUSE 820, GABAS, BAYBAY CITY, LEYTE

6C Zip Code

6,5,2,1

6D Foreign Address

6E Zip Code

7 Date of Birth (MM/DD/YYYY)

0,2 | 0,6 | 1,9,9,5

8 Telephone Number

9 Statutory Minimum Wage rate per day

0.00

10 Statutory Minimum Wage rate per month

0.00

11 ☐ Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax

## Part II - Employer Information (Present)

12 Taxpayer

001

394

498

0000

13 Employer's Name

VISAYAS STATE UNIVERSITY

14 Registered Address

PANGASUGAN BAYBAY LEYTE

14A Zip Code

6521

15 Type of Employer

☐ Main Employer

☐ Secondary Employer

## Part III - Employer Information (Previous)

16 TIN

17 Employer's Name

18 Registered Address

18A Zip Code

## Part IVA - Summary

19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50)

502,172.00

20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36)

113,663.43

21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50)

388,508.57

22 Add: Taxable Compensation Income from Previous Employer, if applicable

0.00

23 Gross Taxable Compensation Income (Sum of Items 21 and 22)

388,508.57

24 Tax Due

27,701.71

25 Amount of Taxes Withheld

25A Present Employer

27,701.71

25B Previous Employer

0.00

26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)

27,701.71

## Part IV-B Details of Compensation Income and Tax Withheld from Present Employer

### A. NON-TAXABLE/EXEMPT COMPENSATION INCOME

Amount

27 Basic Salary (including the exempt P250,000 & 1/3 of the Statutory Minimum Wage of the MWE)

28 Holiday Pay (MWE)

29 Overtime Pay (MWE)

30 Night Shift Differential (MWE)

31 Hazard Pay (MWE)

32 13th Month Pay and Other Benefits (maximum of P90,000)

78,248

33 De Minimis Benefits

34 SSS, GSIS, PHIC & Pag-ibig Contributions and Union Dues (Employee share only)

35,415

35 Salaries & Other Forms of Compensation

36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)

113,663

### B. TAXABLE COMPENSATION INCOME REGULAR

37 Basic Salary

291,508

38 Representation

39 Transportation

40 Cost of Living Allowance (COLA)

41 Fixed Housing Allowance

42 Others (Specify)

42A

97,000

42B

### SUPPLEMENTARY

43 Commission

44 Profit Sharing

45 Fees Including Director's Fees

46 Taxable 13th Month Pay Benefits

47 Hazard Pay

48 Overtime Pay

49 Others (Specify)

49A

49B

50 Total Taxable Compensation Income (Sum of Items 37 and 49B)

388,508

I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51

NICK FREDDY R. BELLO

Present Employer/ Authorized Agent Signature Over Printed Name

Date Signed

CONFORME:

FRETZEL JANE O POGADO

52

Employee Signature Over Printed Name

Date Signed

CTC/Valid ID No  
of Employee

U61080

Place of  
Issue

VSU, BAYBAY, LEYTE

Date of Issue

Amount Paid, if CTC

### To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income