

## DAILY TIME RECORD

Maria Zaida A. Flores  
(NAME)

For the month of April 1-30, 2022

Official hours for arrival \_\_\_\_\_ (Regular days \_\_\_\_\_)

And departure \_\_\_\_\_ (Saturdays \_\_\_\_\_)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	7:35	12:20	1:00	5:15		
2			Saturday			
3			Sunday			
4	7:40	12:45	on leave			
5	8:25	12:25	1:00	5:15		
6	8:15	12:30	1:00	5:20		
7	8:15	12:25	1:00	5:15		
8	8:12	12:00	1:00	5:00		
9			Saturday			
10			Sunday			
11						
12						
13			Holy Wednesday			
14			Mundy Thursday			
15			Good Friday			
16			Saturday			
17			Sunday			
18	on leave		1:05	5:14		
19	8:21	12:10	12:41	5:00		
20			on leave			
21	8:25	12:14	12:50	5:08		
22	8:04	12:00	1:00	5:15		
23			Saturday			
24			Sunday			
25	8:44	12:23	12:45	5:07		
26	8:45	12:19	12:54	5:25		
27	8:21	12:30	1:07	5:00		
28	8:30	12:17	12:50	5:28		
29	8:25	12:24	12:49			
30			Saturday			
31						
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

Zafloz

VERIFIED as to the prescribed office hours

[Signature]  
In-Charge

04/14/22