



VISAYAS
STATE UNIVERSITY

RESERVE OFFICERS' TRAINING CORPS UNIT

11 November 2024

DR. PROSE IVY G. YEPES

President

Visayas State University

THRU: **Dr. Aleli A. Villocino**

Vice President for Student Affairs and Services

Dear Ma'am:

Greetings! The Visayas State University – Reserve Officers' Training Corps (ROTC) aims to conduct 15 training days each semester to satisfy the necessary 120hrs requirement of the course. However, due to holidays and conflict in university schedule—specifically, the conduct of the midterm examination and the Intramural Games *Salingkusog*, the unit has just completed its 9th Training Day on November 9, 2024

In line with this, the unit anticipates additional holidays and potential disruptions in the coming weeks. Hence, we respectfully propose scheduling classes on the specific dates listed below to make up for lost time and ensure the continuation of planned activities.

November 16, 2024, from 1:00 – 5:00 PM

November 23, 2024, from 1:00 – 5:00 PM

December 07, 2024, from 1:00 – 5:00 PM

Rest assured that time will be utilized efficiently, with the priority of the cadets being our foremost concern.

We hope that this request may merit your consideration and approval.
Thank you very much and more power!



RESERVE OFFICERS' TRAINING CORPS UNIT
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