



ACCOMPLISHMENT REPORT

November 2021
(Period covered)

This is to certify that the undersigned Salvador M. Catre, Jr. was approved on a “work from home” scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
Nov. 2, 4, 9, 10, 11, 15, 16, 18, 22, 23, 25, 26, 29	Online Classes (VSUIHS & DLABS)	42
Nov. 16, 17, 19	Checking late submissions/completing grades	22
Nov. 3, 5, 10, 12, 17, 19, 24, 26	Preparation of quizzes, reconstructing assessment questions, setting/customizing quiz types, and encoding questions in the VSUEE	64
Nov. 2, 9, 15, 22, 29	Posting announcements on chat groups, consultation with students (VSUIHS & DLABS)	25
Nov. 4, 11, 18, 25	Revising / updating lessons, creating pdf files & editing power point slides & adding resources in the VSUEE portal	5.28
	TOTAL OUTPUT POINTS DELIVERED	158.28

Total Points to be delivered during WFH (No. of days x 8 hrs) = $19 \times 8 = 152$
Less: Total Output Points accomplished/delivered = 158.28
Number of hours (undertime) ()

Submitted by:

SALVADOR M. CATRE, JR.
Name of Employee/Faculty

Recommending Approval:

SHALOM GRACE C. SUGANO
Principal

Approved:

BAYRON S. BARREDO
Dean, College of Education



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