



## ACCOMPLISHMENT REPORT

December 1-31, 2022

1. Attended webinars, face to face/virtual meetings of the university;
2. Follow up proposals and requests regarding purchase of equipment and facilities.
3. Signed payrolls, clearance, voucher, PPMP, purchase request, communications and other documents;
4. Conducted meetings among faculty and staff on matters of academic, research and extension concern of DA;
5. Prepared and approved OPCR and IPCR.
6. Continued conducting virtual classroom evaluation and class observation;
7. Provided academic services to undergraduate and graduate students;
8. Performed other administrative/supervisory functions.

Submitted by:

**RUTH O. ESCASINAS**

Head, Department of Agronomy

Recommending Approval:

**VICTOR B. ASIO**

Dean, CAFS

**BEATRIZ S. BELONIAS**

VP for Academic Affairs

**Vision:**

A globally competitive university for science, technology, and environmental conservation.

**Mission:**

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.