



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH  
AND DEVELOPMENT  
STUDIES**

12 November 2024

**Prof. Alan B. Loreto**

Director, Philippine Rootcrop Research and Training Center  
VSU, Visca, City of Baybay, Leyte

Dear Prof. Loreto,

Warm greetings!

The ISRDS will facilitate a training session for its extension project partner, the Baybay Dairy Cooperative (BDC), on December 5-6, 2024, from 8:30 AM to 5:00 PM.

In this regard, we kindly request your permission to use the Emiliana N. Bernardo Hall, PhilRootcrops as the venue for this event. The space is well-suited for fostering a conducive environment for learning and knowledge-sharing among the 30 anticipated participants.

Thank you very much for the support.

Very truly yours,

**GINA A. DELIMA**

Extension Project Leader

Noted by:

**LILIAN B. NUÑEZ**

Director, ISRDS  
Dean, CME

Approved:

**ALAN B. LORETO**

Director, PhilRootcrops



**INSTITUTE FOR STRATEGIC RESEARCH  
AND DEVELOPMENT STUDIES**

Visayas State University, PQVV+WJC, Baybay City, Leyte  
Email: [isrds@vsu.edu.ph](mailto:isrds@vsu.edu.ph)  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1049 & 1050



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9106658749



Page 1 of 1  
**FM-VSU-03**  
V3 06-06-2024  
No. 2024-441