

June 6, 2024

DR. PROSE IVY G. YEPES President Visayas State University Visca, Baybay City

SUBJECT: Request for Travel Authority at No Cost to the Philippine Government

Dear President Yepes,

I, and on behalf of the below-listed VSU faculty members, would like to request that we be issued our individual travel authority for our personal trip to Seoul, South Korea on June 12 - 17, 2024. June 12 and 17 are holidays, and June 15 and 16 fall on a weekend, hence we are filing for leave (vacation, forced leave, educational leave, etc) on June 13 and 14 (Thursday and Friday) next week.

We are taking this much-needed break before we deal with the final drafts of our advisees' thesis manuscript upon our return to work beginning June 18, 2024.

The following faculty members are traveling with me this time:

- 1. Beatriz S. Belonias
- 2. Rizalina D. Truya
- 3. Daisy S. Capon
- 4. Jude B. Rola
- Cherry N. Rola
- 6. Ted Dominique S. Belonias

Thank you very for your kindness.

Yours respectfully,

ERNESTO F. BULAYOG Department of Economics

cc: Beatriz S. Belonias, DBS Rizalina D. Truya, DTE Daisy S. Capon, DAS Jude B. Rola, DCST Cherry N. Rola, DALL



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