



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

May 28, 2024

**Dr. Prose Ivy G. Yepes**  
*President*  
Visayas State University  
Visca, Baybay City, Leyte

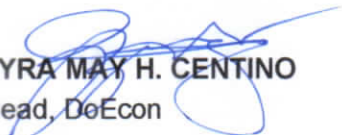
Thru: **Dr. Rotacio S. Gravoso**  
Vice President for Academic Affairs

Dear **Dr. Yepes**:

I would like to recommend **Ms. Charmagne Faith F. Capuno** as Officer-in-Charge of the Department of Economics on May 29-31, 2024 while we are on team building. As OIC, she is authorized to perform the duties and responsibilities as head of the department of the above-mentioned date.

Thank you very much.

Very truly yours,

  
**ZYRA MAY H. CENTINO**  
Head, DoEcon

Conforme:

  
**CHARMAGNE FAITH F. CAPUNO**  
Faculty

Recommending Approval:

**LILIAN B. NUÑEZ**  
Dean, CME

**ROTACIO S. GRAVOSO**  
Vice Pres. for Academic Affairs

Approved:

**PROSE IVY G. YEPES**  
President



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