



## PERMIT TO GIVE EXAMINATION/HOLD CLASS OUTSIDE OF REGULAR CLASS SCHEDULE

Course Number: Chem 2 (R207)  
Semester x 1<sup>st</sup>    2<sup>nd</sup>

Course Title: Analytical Chemistry  
Academic 2022 – 2023  
Year: 2023

[ ] Lecture [ ] Laboratory

Regular Class Schedule: 7:00-8:30 MF

May I request to [ ] hold exam [ ] conduct class outside of the regular schedule to

(date and time) 01/013/22 at the (venue) DoPAC AC-210B  
5:30 - 7:30pm

for the following reasons:

- [ ] Exam in departmental and students taking the exam belong to different sections.  
[ ] Regular meeting day has declared a holiday  
[X] other (please specify) Due to extension of Christmas break & Holidays

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

**DAVID WINSTON W. TABADA**

Signature over Printed Name of Faculty

Recommending Approval:

Noted:

Approved:

**ELIZABETH S. QUEVEDO**

**MANOLO B. LORETO**

**MA. THERESA P. LORETO**

Department Head

Dean of Students

College Dean

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

to be accomplished after the examination/class was conducted

## CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[ ] date(s), time, and venue stated above

[ ] Changed schedule: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Venue: \_\_\_\_\_

If changed, state reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

Certified True and Correct:

**DAVID WINSTON W. TABADA**

Name and Signature of Faculty

Date: \_\_\_\_\_

**MA. THERESA P. LORETO**

Name and Signature of CAS Dean

Date: \_\_\_\_\_