

DAILY TIME RECORD
NAPIERE, WILMA V.
(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						OB
2-FRI						OB
3-SAT						OB
4-SUN						Off
5-MON	7:53	12:09	12:12	5:45		8hrs
6-TUE	7:43	12:13	12:14	5:43		8hrs
7-WED	8:10	12:06	12:07	5:15	10mins	7hrs 50mins
8-THU	8:00	12:05	12:08	5:04		8hrs
9-FRI	8:01	12:06	12:11	5:20	1min	7hrs 59mins
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:58	12:09	12:10	5:12		8hrs
14-WED	7:55	12:14	12:16	5:19		8hrs
15-THU	7:59	12:17	12:19	5:42		8hrs
16-FRI	7:50	12:06	12:08	5:20		8hrs
17-SAT						Off
18-SUN						Off
19-MON	7:45	12:11	12:12	5:19		8hrs
20-TUE			12:50	5:31	4hrs	4hrs
21-WED	8:01	12:11	12:12	5:32	1min	7hrs 59mins
22-THU	7:57	12:18	12:21	5:20		8hrs
23-FRI	7:56	12:18	12:19	5:39		8hrs
24-SAT						Off
25-SUN						Off
26-MON						FL
27-TUE			12:35	5:33	4hrs	4hrs
28-WED	8:05	12:02	12:05	5:31	5mins	7hrs 55mins
29-THU	8:05	12:20	12:21	5:10	5mins	7hrs 55mins
30-FRI	7:57	12:21	12:23	5:13		8hrs
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN
Department Head
Cashiering Office

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