

Civil Service Form No. 49

DAILY TIME RECORD
MARLON T. ANDRINO
(NAME)

For the month of **JANUARY 2022**
Official hours for arrival (Regular days: _____)
And Departure (Saturdays: _____)

D A Y	A. M.		P. M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	New Year's Day					
2	SUNDAY					
3	08:00	12:00	01:00	05:00		
4						
5						
6						
7						
8	SATURDAY					
9	SUNDAY					
10	Calamity Leave					
11	08:00	12:00	01:00	05:00		
12	08:00	12:00	01:00	05:00		
13	08:00	12:00	01:00	05:00		
14	08:00	12:00	01:00	05:00		
15	SATURDAY					
16	SUNDAY					
17	08:00	12:00	01:00	05:00		
18	08:00	12:00	01:00	05:00		
19	08:00	12:00	01:00	05:00		
20	08:00	12:00	01:00	05:00		
21	07:55	12:00	01:00	05:00		
22	SATURDAY					
23	SUNDAY					
24	08:00	12:00	01:00	05:00		
25	08:00	12:00	01:00	05:00		
26	08:00	12:00	01:00	05:00		
27	07:48	12:00	01:00	05:00		
28	07:59	12:00	01:00	05:00		
29	SATURDAY					
30	SUNDAY					
31	08:00	12:00	01:00	05:00		
TOTAL						
I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.						
VERIFIED as to the prescribed office hours ANGELITA L. PARADERO In-Charge						

Daily Time Record
WELLA MARIE ALACIO
(NAME)

For the month of: **JANUARY 2022**
Official hours of arrival (Regular days: _____)
and departure (Saturdays: _____)

D A Y	A.M		P.M		Undertime	
	Arrival	Departure	Arrival	Departure	Hrs.	Minutes
1	SAT					
2	SUN					
3	8:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5	8:00	12:00	1:00	5:00		
6	8:00	12:00	1:00	5:00		
7	8:00	12:00	1:00	5:00		
8	SAT					
9	SUN					
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	8:00	12:00	1:00	5:00		
13	8:00	12:00	1:00	5:00		
14	8:00	12:00	1:00	5:00		
15	SAT					
16	SUN					
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	SAT					
23	SUN					
24	8:00	12:00	1:00	5:00		
25	8:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	8:00	12:00	1:00	5:00		
28	8:00	12:00	1:00	5:00		
29	SAT					
30	SUN					
31	8:00	12:00	1:00	5:00		
TOTAL						
I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which was made daily at the time of arrival and at departure from office.						
VERIFIED as to the prescribed office hours ANGELITA L. PARADERO In-Charge						