



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Jemboy M. Cadenas

Department: DAEEx

For the Month of: December

Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:01	12:03					1:00	5:00					
2	8:09	12:06					1:00	5:37					
3	8:04	12:00					1:00	5:22					
4	S	S					S	S					
5													
6	8:00	12:01					1:00	5:13					
7	8:06	12:00					1:00	5:46					
8	HOLIDAY						HOLIDAY						
9	8:10	12:01					1:00	5:32					
10	8:00	12:01					1:00	5:11					
11	S	S					S	S					
12													
13	8:00	12:00					1:00	5:03					
14	8:14	12:00					1:00	6:00					
15	8:00	12:00					1:00	6:00					
16	7:45	12:01					1:00	5:30					
17	8:00	12:01					1:00	5:04					
18	S	S					S	S					
19													
20	8:00	12:01					1:00	5:03					
21	8:00	12:00					1:00	5:36					
22	8:17	12:06					1:00	5:10					
23	8:06	12:02					1:00	5:14					
24	8:00	12:00											
25													
26													
27													
28													
29													
30													
31													

GRAND TOTAL

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

JEMBOY M. CADENAS

Signature of Part-time Instructor

KAREN LUZ P. YAP

Printed Name and Signature of Dept. Head