



CLEARANCE

INSTRUCTION:

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
18-1-01840	PALADO	MARIEL	ONECA	BSA-4 SOLSUENCE

Home Address : BRGY. CABINTAN ORMOG CITY, LEYTE
 Telephone Number : _____
 Cellphone Number : 09091620914
 Number of Semester in VSU: _____ ☒ Graduating ☐ Not Graduating
 Date Admitted in VSU : _____ Last term enrolled in VSU: _____

Date: _____

The University President

Visayas State University
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

Signature of Academic Adviser
Over Printed Name

[Signature]
Signature of Student

REASONS FOR CLEARING

- | | | |
|---|---|--|
| <input type="checkbox"/> Graduating (Specify degree/course) _____ | <input type="checkbox"/> Financial difficulty | <input type="checkbox"/> Accepting an outside job |
| <input type="checkbox"/> Can't get along with students | <input type="checkbox"/> Low academic grades | <input type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers | <input type="checkbox"/> Poor/Failing health | _____ |
| <input type="checkbox"/> Death of parent or guardian | <input type="checkbox"/> Find academic work difficult | _____ |

WE CERTIFY THAT this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

Signature Over Printed Name

- | | | |
|--|---|--|
| 1. _____
Department Head | 4. <u>VICENTE A. GILOS</u>
OIC, University Librarian | 7. <u>MANOLO B. LORETO</u>
Dean of Students |
| 2. _____
College Dean
(for Undergraduate Students only) | 5. <u>QUEEN-EVER Y. ATUPAN</u>
Cashier | 8. <u>EDGARDO E. TULIN</u>
University President |
| 3. _____
Graduate School Dean
(for Graduate Students only) | 6. <u>MARWEN A. CASTAÑEDA</u>
University Registrar | |

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean