



**VISAYAS**  
STATE UNIVERSITY

**ECO-FARM AND RESOURCE  
MANAGEMENT INSTITUTE**

**ENDORSEMENT**

April 5, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**  
VP for Academic Affairs  
Chairperson, Academic Personnel Board

Dear **Dr. Yepes**:

**Greetings!**

This is to endorse the reinstatement of Ms. Marejen A. Villaremo, in the pursuit of her PhD program. Ms. Villaremo is a faculty member at the Eco-Farm and Resource Management Institute (Eco-FARMI), Visayas State University.

Ms. Villaremo has informed us, with regret, that she has encountered challenges in completing her PhD program within the designated period. Before her transfer to the University of Southern Mindanao (USM), she had already utilized half of her contract duration at the University of the Philippines Los Banos. Unfortunately, only a few courses were credited due to disparities in course descriptions. However, she has completed all remaining academic courses up to this semester, and she is currently working on her dissertation outline with hopes of conducting the study next semester.


In connection with this, Ms. Villaremo will be reinstated at the Eco-FARMI, effective April 15, 2024. She has expressed her full commitment to fulfilling her obligations as a faculty member of the Institute.

Please find attached letter from Ms. Villaremo for your Perusal.

Thank you very much.

Endorsed by:

Eco-FARMI Personnel Committee

  
**JEROME O. ARRIBADO**  
Chairman

-Abstain-  
**MAREJEN A. VILLAREMO**  
Member



**ECO-FARM AND RESOURCE MANAGEMENT  
INSTITUTE**

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Page 1 of 2  
**FM-VSU-03**  
V2 05-09-2023  
No. 24-036

Recommending Approval:

**BEATRIZ S. BELONIAS**

VP for Academic Affairs

Chairperson, Academic Personnel Board

Approved by:

**PROSE IVY G. YEPES**

President



**VISAYAS**  
STATE UNIVERSITY

**ECO-FARM AND RESOURCE  
MANAGEMENT INSTITUTE**

April 1, 2024

**PROSE IVY G. YEPES, EdD**  
University President

Thru: **JEROME O. ARRIBADO**  
Eco-FARMI Director and Chairman  
Department Personnel Committee

Dear **Dr. Yepes**,

Greetings of Peace and Prosperity!

I am writing to formally inform you of my reinstatement as a faculty member at Eco-Farm and Resource Management Institute (Eco-FARMI), Visayas State University. I kindly ask for your consideration and support in allowing me to resume my responsibilities at the university.

As Eco-FARMI's faculty member, I'm thankful I had the chance to take a study leave, and my agreed-upon study leave contract ended on April 14, 2024. However, I regret to inform you that I have encountered challenges in completing my studies within the designated timeframe since, prior to transferring to another university, I had already utilized half of my contract duration, and unfortunately, only a limited number of courses were credited due to disparities in course descriptions. However, all of my remaining academic courses have already been taken this semester, and I am currently progressing on my study outline hoping to execute the whole study next semester.

In connection, I will reinstate at the Eco-FARMI, effective April 15, 2024. I am fully committed to fulfilling all my obligations and supporting the university. I understand the importance of adhering to the university's policies and regulations and will ensure strict compliance in all aspects of my responsibilities and academic journey.

Thank you for considering my request for reinstatement. I am grateful for the opportunity to continue serving as a faculty member and contributing to its academic excellence.

Yours sincerely,

  
**MAREJEN A. VILLAREMO**  
Faculty, Eco-FARMI