



**January 31, 2021**

**Dr. Beatriz S. Belonias**  
Vice President for Academic Affairs  
Visayas State University  
Visca, Baybay City, Leyte

**Dear Dr. Belonias:**

The Department of Business and Management Personnel Committee would like to inform you that the schedule of virtual teaching demonstration and interview for the applicants of the vacant substitute and part-time instructors of the DBM will be on February 7, 2022, at 9:30 A.M.

In this connection we would like to request a representative from the Academic Personnel Board to join us during the said demo and interview.

Thank you for your continual support.

Very truly yours,

  
**ANGELITA L. PARADERO**  
Head, DBM