



**VISAYAS**  
STATE UNIVERSITY

## ECOLOGICAL FARM RESOURCES AND MANAGEMENT INSTITUTE

May 25, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

We would like to recommend the renewal of appointment of **Mr. REYNANTE G. MACAPANAS** as Science Research Assistant of the project entitled "Vermicompost and Vermimeal Production Program [NV<sup>2</sup>P<sup>2</sup>]" with a salary rate of Twenty One Thousand Two Hundred Eleven Pesos (P 21, 211.00), PERA of P500.00 and ACA of P1, 500.00 per month charged to **Vermi 010.07 A.III.C (PS)** effective July 1, 2023 to December 31, 2023 or subject to termination anytime due to lack of funds, etc.

This also certifies that the recommendee met the established qualification standard for the particular position and that the rules and regulations against nepotism are adhered to:

### Statement of Duties and Responsibilities:

1. Conducts research on yield comparison of selected vegetables using inorganic fertilizers and vermicast;
2. Maintains vermiworm collection and mass propagation of vermicast for enterprise enhancement;
3. Supervises field laborers;
4. Prepares monthly reports; and
5. Performs other functions as assigned by the project leader.

Very truly yours,

### Eco-FARMI Personnel Committee:

**DHENBER C. LUSANTA**  
Member

**JEROME O. ARRIBADO**  
Chairman

-on study leave-  
**MAREJEN A. VILLAREMO**  
Member

### Availability of Appropriation:

**ALICIA M. FLORES**  
Head, Budget Office

### Personnel Clearance:

**HONEY SOFIA V. COLIS**  
Director, ODAHRD

### ECOLOGICAL FARM RESOURCES AND MANAGEMENT INSTITUTE

Visayas State University, PQWV+X76 Baybay City, Leyte  
Email:  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1040



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9108658749



Page 1 of 2  
**FM-VSU-03**  
V2 05-09-2023  
No. **23-087**

Recommending Approval:

**MARIA JULIET C. CENIZA**

VP for Research, Extension & Innovation

APPROVED:

**EDGARDO E. TULIN**

President