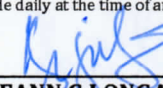


DAILY TIME RECORD
LONGATANG, KLEER JEANN G.
(NAME)


For the month of
April 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:00	12:05	12:45	5:15		
2-SAT						Off
3-SUN						Off
4-MON	7:45	12:10	12:50	5:29		
5-TUE	7:50	12:48	12:55	5:15		
6-WED	7:00	12:15	12:45	5:25		
7-THU	7:30	12:05	12:50	5:10		
8-FRI	7:00	12:10	12:57	5:20		
9-SAT						Off
10-SUN						Off
11-MON						Absent SUSPENDED 8:00 am 5:00 pm
12-TUE						Absent SUSPENDED 8:00 am 5:00 pm
13-WED						Absent SUSPENDED 8:00 am 5:00 pm
14-THU						Holiday
15-FRI						Holiday
16-SAT						Off
17-SUN	Official Travel to Quezon City					
18-MON	Official Travel to Quezon City					
19-TUE	Official Travel to Quezon City					
20-WED	Official Travel to Quezon City					
21-THU	Official Travel to Quezon City					
22-FRI	Official Travel to Quezon City					
23-SAT						Off
24-SUN						Off
25-MON	7:45	12:08	12:50	5:20		
26-TUE	7:30	12:10	12:45	5:20		
27-WED	7:00	12:05	12:49	5:18		
28-THU	7:39	12:10	12:49	5:20		
29-FRI	7:50	12:05	12:50	5:35		
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


KLEER JEANN G. LONGATANG

VERIFIED as to prescribed office hours

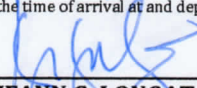

ELIZA D. ESPINOSA
Department Head
Institute of Tropical Ecology & Envi. Mgmt.

DAILY TIME RECORD
LONGATANG, KLEER JEANN G.
(NAME)


For the month of
April 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
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9-SAT						Off
10-SUN						Off
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19-TUE	Official Travel to Quezon City					
20-WED	Official Travel to Quezon City					
21-THU	Official Travel to Quezon City					
22-FRI	Official Travel to Quezon City					
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30-SAT						Off

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KLEER JEANN G. LONGATANG

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA
Department Head
Institute of Tropical Ecology & Envi. Mgmt.