

## UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte Telefax: +63 53 563 7067; +63 53 565 0600

local 1010

Email:registrar@vsu.edu.ph Website: www.vsu.edu.ph

## APPLICATION FOR DROPPING OF SUBJECT(S) FORM

16 Semester/Summer, SY 20 13 - 20 14

## INSTRUCTION:

This form is to be accomplished ibn 3 copies by a student who intends to drop subjects provided he was not dropped due to absences. If the dropping takes place after 75 percent (75%) of the hours prescribed for the courses has elapsed, the instructor shall state on the form whether the student shall be dropped or be given grade of "5.00" on the basis of his class standing for this course. A student who wishes to drop all courses shall be required to see first the guidance coordinator at the Office of Student Services. The

A student who wishes to drop all courses shall be required to see first the guidance coordinator at the Office of Student Services. The approved form should be submitted to the Registrar's Office for record purposes. Any student who does not follow the procedure shall be given a grade of "5.00".

Student Number	Family Name	First Name	Middle Name	Course and Year	Major
14-1-00100	MASKARINO	WARREN	PERNITO	MAg Dev - 1	AGRONOMY

SUBJECT(S) TO BE DROPPED Offerina Course Time Day Room Lec/Lab Units Name of Instructor Signature Date Number Number A6R02410 MBAI TOA TINA TOA LEC 3 Prop. DIONESIO M. BANOC TOA 3 AGDE 2016 TOA TOA ANNA MARTHA C. MONGANTO MBOO LEC Total units dropped = Total semestral units load after dropping subjects = Reasons for dropping: I HEREBY CERTIFY that all entries are Recommending Approval: Approved correct Department Head Student' Signature Noted: Distribution of Copies 1- Registrar 1 - Student Cashier Registrar Computer Section

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

OR#

Page 1 of 1 FM-REG-14 v1 06-30-2020 No.