



March 22, 2023

**Dr. Luz O. Moreno**  
Internal Lead Auditor, QAC  
VSU, Baybay City, Leyte

Dear Dr. Moreno:

I wish to complain about the Corrective Action Report (CAR) issued to the Department of Agronomy regarding alleged late and non-submission of grades for the first semester AY 2022-2023 on the following subjects:

Subject	Instructor/professor	Date Submitted to CAFS	Date Released from CAFS to Registrar's Office (HRIS)
<b>A. Late submission</b>			
Ag Sc11 (C105)	Bagarinao, MI	Feb. 14, 2023	Feb. 15, 2023
Cp Sc21 (C252)	Alcober, EAL	Feb. 14, 2023	Feb. 15, 2023
Agro21 (C111)	Bagarinao, MI	Feb. 14, 2023	Feb. 15, 2023
Ag Sc13 (C176)	Bagarinao, MI	Feb. 14, 2023	Feb. 15, 2023
Ag Sci13 (C179)	Bagarinao, MI	Feb. 14, 2023	Feb. 15, 2023
Agro144 (C279)	Alcober, EAL	Feb. 14, 2023	Feb. 15, 2023
Agro144e (MB41)	Alcober, EAL	Feb. 14, 2023	Feb. 15, 2023
CpSc21 (C159)	Alcober, EAL	Feb. 14, 2023	Feb. 15, 2023
Ag Sc11 (C106)	Bagarinao, MI	Feb. 14, 2023,	Feb. 15, 2023
<b>B. Non-submission</b>			
CpSc21 (C262, C020)	Cutamora, JBT	Feb. 15, 2024	Feb. 15, 2023
AgSc11 (CO12, C293)	Cutamora, JBT	Feb. 15, 2023	Feb. 15, 2023
Agro21 (CO13)	Cutamora, JBT	Feb. 15, 2023	Feb. 15, 2023
Agro122e (MB72)	Marañan, GI	No hard copy of grades was submitted since students filed dropping forms before Midterm	
Agro200.2 (CT08)	Alcober, EAL	Feb. 15, 2023	Not located in HRIS but DA received the copy of grades from Registrar's Office stamped Feb. 15, 2023

The issuance of CAR of the above- mentioned courses is invalid. Based on HRIS document tracking system, the department submitted the grades, which were released by CAFS to the Registrar's office on Feb 15, 2023, between 8:43 AM - 2:39 PM. Please see attached