

PURCHASE ORDER

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PR No.: GF-2024-10-02555

Supplier :		P'LAVA HUT CATERING SERVICES		P.O. No: PO-GF-MOOE-2025-08-0545	
Address :		Brgy. Guadalupe, Utod, Baybay City, Leyte		Date: 15-Aug-25	
Tel./Cel. No.:		Globe: 0995-726-3108		Mode of Procurement: NP-SVP	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Smart-Classroom				Delivery Term: FOB - VSU Main Campus	
Delivery Period: As per needed by the End-User				Payment Term: As per cost of food delivered	
Date of Delivery: August 19, 2025 c/o Chariss C. Verdida Contact No.:					
No	QTY	Unit	Description	Unit Cost	Amount
1	101	packs	Food for Lunch (Buffet-Style) Time of Set-Up- 10:00 AM	197.00	19,897.00
			Inclusions:		
			At least 1 serving of Rice		
			At least a combination of 2 main dishes of Pork/Beef/Chicken/Fish or any Sea Food		
			At least 1 serving of Vegetable		
			At least 1 serving of Fruit or Dessert		
			At least 1 serving of Drink		
2	75	packs	Snacks (Morning) Time of Delivery- 9:00 AM	77.00	5,775.00
			Inclusions:		
			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
3	35	packs	Snacks (Afternoon) Time of Delivery- 2:00 PM	77.00	2,695.00
			Inclusions:		
			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
			Purpose: Food for project use.		

			Intended: ViSERDAC		
				TOTAL:	28,367.00
Total Amount in Words: TWENTY-EIGHT THOUSAND THREE HUNDRED SIXTY SEVEN PESOS ONLY					
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>					
Conforme:			Very truly yours,		
			PROSE IVY G. YEPES		
Supplier's signature Over Printed Name			President		
Date					
Fund Cluster:			ORS/BURS No. :		
Funds Available:			Date of ORS/BURS:		
			Amount:		
NICK FREDDY R. BELLO Head, Accounting Division					