



December 6, 2021

EDGARDO E. TULIN
University President
Visayas State University
Baybay City, Leyte

Dear Sir:

I would like to designate Prof. Jacob Glenn F. Jansalin as OIC of the Department of Pure and Applied Chemistry on December 9, 10 & 13, 2021 or until my return.

As OIC, Prof. Jansalin is designated to perform and discharge the functions of the department head.

Thank you for your action on this designation.

Respectfully yours,

ELIZABETH S. QUEVEDO
Head, DoPAC

Conforme:

JACOB GLENN F. JANSALIN
Assoc. Prof. V

Recommending Approval:

MA. THERESA P. LORETO
Dean, CAS

BEATRIZ S. BELONIAS
VP for Academic Affairs

Approved:

EDGARDO E. TULIN
President