

DAILY TIME RECORD

JADINA, ELIA MAURY C.

(NAME)

For the month of
November 1 - 30, 2024
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						Holiday
2-SAT						Off
3-SUN						Off
4-MON						Absent
5-TUE	7:50	12:03	12:18	5:03		8hrs
6-WED	7:57	12:20	12:45	5:06		8hrs
7-THU	7:21	12:00	12:12	5:06		8hrs
8-FRI	7:53	12:08	12:32	5:12		8hrs
9-SAT						Off
10-SUN						Off
11-MON	7:45	12:04	12:44	5:18		8hrs
12-TUE	7:57	12:08	12:21	5:05		8hrs
13-WED	7:51	12:54	12:56	5:33		8hrs
14-THU	7:55	12:01	12:16	5:13		8hrs
15-FRI	8:00	12:04	12:11	4:04		7hrs 4mins SUSPENDED 3:01 pm 11:59 pm
16-SAT						Off
17-SUN						Off
18-MON	7:49	12:33	12:37	5:11		8hrs
19-TUE	7:58	12:01	12:11	5:03		8hrs
20-WED	8:01	12:03	12:18	5:01	1min	7hrs 59mins
21-THU	7:58	12:07	12:17	5:13		8hrs
22-FRI	7:57	12:02	12:16	5:17		8hrs
23-SAT						Off
24-SUN						Off
25-MON	7:57	12:11	12:13	5:15		8hrs
26-TUE	8:11	12:05	12:08	5:01	11mins	7hrs 49mins
27-WED	8:13	12:01	12:11	5:16	13mins	7hrs 47mins
28-THU	7:54	12:01	12:28	5:15		8hrs
29-FRI	8:06	12:02	12:09	5:07	6mins	7hrs 54mins
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ELIA MAURY C. JADINA

VERIFIED as to prescribed office hours


LILIAN B. NUÑEZ

Department Head
 Institute for Strategic Research & Development Studies