



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

ACCOMPLISHMENT REPORT

August 22-31, 2023

1. Conducted class orientation.
2. Participated during CAFS students' onboarding.
3. Prepared instructional materials both lecture and laboratory.
4. Prepared class performance sheet.
5. Finalized room assignment
6. Directed class discussion and activity.

Submitted By:


QUIMSON R. CANETE

Recommending Approval


DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
Dean, CAFS

DEPARTMENT OF AGRONOMY

Visayas State University, PQUV-97H Baybay City, Leyte
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Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



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V4 05-09-2023
No. **04-C-23-248**



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF AGRONOMY
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Visca, Baybay City, Leyte PHILIPPINES 6521-A
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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Quimson R. Cañete

For the Month of: August

Department: Agronomy

Year: 2023

Day	AM						PM						Daily Total (hours)
	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21			H	O	L	I	D	A	Y				4:00
22	7:00	8:00					1:00	2:30	4:30	6:00			6:00
23	7:00	10:00					1:00	4:00					5:00
24	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			4:00
25	7:00	8:00					1:00	2:30	4:30	6:00			
26			S	A	T	U	R	D	A	Y			
27			S	S	U	N	D	A	Y				
28			H	O	L	I	D	A	Y				4:00
29	7:00	8:00					1:00	2:30	4:30	6:00			6:00
30	7:00	10:00					1:00	4:00					5:00
31	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			
GRAND TOTAL													34

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor	Printed Name and Signature of Dept. Head

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



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STATE UNIVERSITY



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AGRONOMY

ACCOMPLISHMENT REPORT

September 1-29, 2023

1. Performed laboratory field activity.
2. Facilitated short assessment.
3. Updated instructional materials.
4. Directed class discussion.
5. Recorded students' assessment results.
6. Attended department meeting.
7. Participated the Sportsfest Intramurals for Students, Faculty and Staff
8. Accommodated students' inquiries and concerns during and beyond consultation period, in person or online.

Submitted By:


QUIMSON R. CANETE

Recommending Approval


DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
Dean, CAFS

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DEPARTMENT OF
AGRONOMY

CERTIFICATION

This is to certify that **Mr. QUIMSON R. CAÑETE**, a part-time instructor in the Department of Agronomy, has participated the "**Sportsfest Intramurals of Students, Faculty and Staff**" held last September 20-22, 2023 at the Visayas State University, Baybay City, Leyte.

Issued upon the request of Mr. Cañete for daily time record (DTR) attachment.


DIONESIO M. BAÑOC

Head, Department of Agronomy



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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Quimson R. Cañete

For the Month of: September

Department: Agronomy

Year: 2023

Day	AM						PM						Daily Total (hours)
	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	AR	DE	
1	7:00	8:00					1:00	2:30	4:30	6:00			4:00
2			S	A	T	U	R	D	A	Y			
3				S	U	N	D	A	Y				
4	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
5	7:00	8:00					1:00	2:30	4:30	6:00			4:00
6	7:00	10:00					1:00	4:00					6:00
7	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
8	7:00	8:00					1:00	2:30	4:30	6:00			4:00
9			S	A	T	U	R	D	A	Y			
10				S	U	N	D	A	Y				
11	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
12	7:00	8:00					1:00	2:30	4:30	6:00			4:00
13	7:00	10:00					1:00	4:00					6:00
14	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
15	7:00	8:00					1:00	2:30	4:30	6:00			4:00
16			S	A	T	U	R	D	A	Y			
17				S	U	N	D	A	Y				
18	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
19	7:00	8:00					1:00	2:30	4:30	6:00			4:00
20	7:00	10:00					1:00	4:00					6:00
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22	7:00	8:00					1:00	2:30	4:30	6:00			4:00
23			S	A	T	U	R	D	A	Y			
24				S	U	N	D	A	Y				
25	7:00	8:30	9:00	10:30			1:00	2:00					4:00
26	7:00	8:00					1:00	2:30	4:30	6:00			4:00
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28	7:00	8:30	9:00	10:30			1:00	2:00	3:00	4:00			5:00
29	7:00	8:00					1:00	2:30	4:30	6:00			4:00
30													
31													
GRAND TOTAL													99

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