





## DEPARTMENT OF SOIL SCIENCE

DSS Building, Visayas State University Visca, Baybay City, Leyte PHILIPPINES 6521-A Telephone: 565-0600-1036 Website: www.vsu.edu.ph

June 10, 2022

PROF. MAGDALENE C. UNAJAN

Head
Department of Computer Science and Technology
Visayas State University

Thru:

DIONESIO I. ESTUPA
DCST, Computer Technician

Dear Prof. Unajan:

I would like to request the repair of Department of Soil Science computer – CPU. The repair may include checking of power supply.

May this request merit your kind consideration and positive action.

Thank you.

Very truly yours,

SUZETTE B. LINA

Head, Department of Soil Science

Conforme:

**DIONESIO I. ESTUPA** 

DCST, Computer Technician

Approved by:

MAGDALENE C. UNAJAN

Head, DCST



Vision: Mission: