

**DAILY TIME RECORD****CENTINO, ZYRA MAY H.**

(NAME)

For the month of  
June 1 - 30, 2024Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:52	12:04	12:09	5:43		8hrs
4-TUE	7:51	12:30	12:32	5:21		8hrs
5-WED	7:42	12:12	12:30	5:34		8hrs
6-THU	7:26	12:15	12:19	5:46		8hrs
7-FRI	7:33	12:21	12:42	5:47		8hrs
8-SAT						Off
9-SUN						Off
10-MON						FL
11-TUE	7:51	12:05	12:21	5:49		8hrs
12-WED						Holiday
13-THU	7:56	12:37	12:40	6:01		8hrs
14-FRI	8:00	12:05	12:43	5:48		8hrs
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE						CDO
19-WED	8:01	12:16	12:30	7:55	1min	7hrs 59mins
20-THU	8:04	12:05	12:29	6:06	4mins	7hrs 56mins
21-FRI	7:51	12:09	12:33	5:44		8hrs
22-SAT						Off
23-SUN						Off
24-MON	8:00	12:23	12:29	8:29		8hrs
25-TUE	8:00	12:04	12:17	6:17		8hrs
26-WED	8:06	12:09	12:14	5:40	6mins	7hrs 54mins
27-THU	7:58	12:08	12:12	5:51		8hrs
28-FRI	8:05	12:13	12:26	9:13	5mins	7hrs 55mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**ZYRA MAY H. CENTINO**

VERIFIED as to prescribed office hours

  
**LILIAN B. NUÑEZ**

 Department Head  
 College of Management & Economics

Date Generated: Jul/10/2024 08:22:21

**DAILY TIME RECORD****CENTINO, ZYRA MAY H.**

(NAME)

For the month of  
May 1 - 31, 2024Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU						FL
3-FRI	7:58	12:01	12:50	6:00		8hrs
4-SAT						Off
5-SUN						Off
6-MON	8:00	12:04	12:20	5:42		8hrs
7-TUE	7:59	12:12	12:26	5:00		8hrs
8-WED	7:59	12:05	12:21	5:30		8hrs
9-THU	7:58	12:13	12:21	5:48		8hrs
10-FRI	7:58	12:03	12:23	6:09		8hrs
11-SAT						Off
12-SUN						Off
13-MON	8:03	12:15	12:16	5:08	3mins	7hrs 57mins
14-TUE	8:03	12:04	12:15	6:14	3mins	7hrs 57mins
15-WED	7:53	12:13	12:17	5:32		8hrs
16-THU	7:54	12:06	12:23	5:40		8hrs
17-FRI	7:55	12:01	12:18	5:47		8hrs
18-SAT						Off
19-SUN						Off
20-MON	8:00	12:02	12:42	5:06		8hrs 26mins
21-TUE	7:55	12:00	12:07	5:24		9hrs 22mins
22-WED	7:56	12:02	12:05	5:58		9hrs 59mins
23-THU	8:00	12:01	12:13	6:51		10hrs 39mins
24-FRI	8:00	12:15	12:18	5:53		9hrs 50mins
25-SAT						Off
26-SUN						Off
27-MON	7:50	12:00	12:30	5:56		8hrs
28-TUE	7:51	12:04	12:15	5:19		8hrs
29-WED						OB
30-THU						OB
31-FRI						CDO

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**ZYRA MAY H. CENTINO**

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**LILIAN B. NUÑEZ**

 Department Head  
 College of Management & Economics

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