



August 25, 2022

Dr. Dionesio M. Bañoc
Study Leader
Department of Agronomy
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Bañoc:

By the power vested in me as University President, you are hereby appointed as Study Leader of study 2 entitled “**Advance yield trials**” this is under the project “VSU-IRRI Collaborative Project on Genetic Evaluation of Pre-Variety Breeding Rice Lines Through the ASEAN RiceNet (project code: VSU-IP-2021-3), “without honorarium, charge to the Internationalization Program subject to availability of funds effective September 1, 2022 to December 31, 2022 with equivalent workload units renewable every year until completion of the project.

As Study Leader, you re expected to perform the following responsibilities:

1. Take charge of the overall implementation of the study.
2. Integrates the significant outputs/outcome of all components under the project.
3. Ensures the submission of quarterly research progress reports of the study to the project leader (**Attachment 1**).
4. Submit to the project leader every 1st week of every year the midyear research progress reports of the study (**Attachment 2**).
5. Submit every 1st week of the January of the succeeding year the annual research progress reports of the study to the project leader (**Attachment 3**).
6. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation (**Attachment 4**).
7. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with the prescribed standard format**).
8. Submit to the project leader your terminal report three (3) months after completion of the research study (**Attachment 5**).
9. Publish articles of significant research findings in indexed peer reviewed journals.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, or Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

EDGARDO E. TULIN
President

cc: VPRESI-VP-RPO; Director, Center, Dean, College; RSPPRO, Budget Office; Finance Management Office (FMO);
Accounting Office; File-OP