



October 13, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Aleli A. Villocino
Quality Management Representative (QMR)

Dear *Dr. Tulin*,

The two programs (i.e., Bachelor of Science in Environmental Science and Master of Science in Tropical Ecology) offered by the ITEEM are now being evaluated for AACUP LEVEL III, PHASE 2 accreditation.

In this regard, I would like to request that the Procedure Manuals (PMs) of the University under the Quality Assurance Center (QAC) in the areas of Instruction, Research, Extension, and Linkages or Consortia be used as supporting documents for the "Systematic Procedures" criteria for the evaluation. The following PMs will be requested:

- | | |
|-------------------|---------------|
| 1. PM – REI – 01 | 11. PM-VPA-02 |
| 2. PM – REI – 02 | |
| 3. PM – REI – 03 | |
| 4. PM – REI – 04 | |
| 5. PM – REI – 05 | |
| 6. PM – IMD – 02 | |
| 7. PM – IMD – 03 | |
| 8. PM – ODI – 03 | |
| 9. PM – OGS – 04 | |
| 10. PM – OGS – 05 | |

I appreciate your support and look forward to your approval of my request.

Very truly yours,

ELIZA D. ESPINOSA
Director

Recommending Approval:

ALELI A. VILLOCINO
VSU QMR

Approved:

EDGARDO E. TULIN
President