



## ACCOMPLISHMENT REPORT

February 1-29, 2024

1. Conducted classes as scheduled.
2. Facilitated class assessment.
3. Implemented laboratory activities.
4. Scheduled and processed permit for long examination for lecture classes.
5. Prepared long examination for the first half of the semester.
6. Administered first long examination as scheduled.
7. Attended student's queries and other class-related concerns.

Submitted By:

  
**QUIMSON R. CANETE**

Recommending Approval

  
**DIONESIO M. BAÑOC**  
Head, Department of Agronomy

Approved

**VICTOR B. ASIO**  
Dean, CAFS

**DEPARTMENT OF AGRONOMY**

Visayas State University, PQWV+97 Baybay City, Leyte

Email: [agronomy@vsu.edu.ph](mailto:agronomy@vsu.edu.ph)

Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

Phone: +63 53 565 0600 Local 1013



Management  
System  
ISO 9001:2015  
www.tuv.com  
ID: 9108658749





### DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: QUIMSON R. CAÑETE  
Department: AGRONOMY

For the Month of: FEBRUARY  
Year: 2024

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1							1:00	2:30					1:30
2	8:00	9:00	10:00	11:00									2:00
3			S	A	T	U	R	D	A	Y			
4				S	U	N	D	A	Y				
5	7:00	10:00	10:00	1:00			1:00	2:30					7:30
6	8:00	9:00	10:00	11:00			1:00	4:00					5:00
7	7:00	10:00					1:00	4:00					6:00
8							1:00	2:30					1:30
9			H	O	L	I	D	A	Y				
10			S	A	T	U	R	D	A	Y			
11				S	U	N	D	A	Y				
12	7:00	10:00	10:00	1:00			1:00	2:30					7:30
13	8:00	9:00	10:00	11:00			1:00	4:00					5:00
14				CLA	SS		SUS	PEN	SION				
15							1:00	2:30					1:30
16	8:00	9:00	10:00	11:00									2:00
17			S	A	T	U	R	D	A	Y			
18				S	U	N	D	A	Y				
19	7:00	10:00	10:00	1:00			1:00	2:30					7:30
20	8:00	9:00	10:00	11:00			1:00	4:00					5:00
21	7:00	10:00					1:00	4:00					6:00
22							1:00	2:30					1:30
23	8:00	9:00	10:00	11:00			5:00	7:00					4:00
24			S	A	T	U	R	D	A	Y			
25							1:00	3:00	3:00	5:00			4:00
26	7:00	10:00	10:00	1:00			1:00	2:30					7:30
27	8:00	9:00	10:00	11:00			1:00	4:00					5:00
28	7:00	10:00					1:00	4:00					6:00
29							1:00	2:30					1:30
30													
31													
GRAND TOTAL												87:30	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
Signature of Part-time Instructor							DIONESIO M. BAÑOC						
							Printed Name and Signature of Dept. Head						