


<b>BUDGET UTILIZATION REQUEST AND STATUS</b> VISAYAS STATE UNIVERSITY Entity Name				Serial No. : _____ Date : 11/22/24 Fund Cluster : <u>STF</u>			
Payee	<b>ODELO B. BALDOS</b>						
Office	<b>Eco-FARMI</b>						
Address	VSU, VISCA, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/ Expenditures	Amount			
SEEDBANK-C	To Petty Cash Advance for the purchase of materials to be used in the office as per the papers attached, amounting to.....			4,861.50			
	<b>Total</b>			<b>4,861.50</b>			
<b>A.</b>	<b>Certified:</b> Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  <div style="text-align: center;">             Signature _____            Printed Name: <b>JEROME O. ARRIBADO</b>            Position: Director, Eco-FARMI                              Head, Requesting Office/Authorized Representative            Date: _____         </div>		<b>B.</b>	<b>Certified:</b> Budget available and utilized for the purpose/adjustment necessary as indicated above  <div style="text-align: center;">           Signature : _____            Printed Name: <b>ALICIA M. FLORES</b>            Position : Administrative Officer III                              Head, Budget Division/Unit/Authorized Representative            Date : _____         </div>			
<b>C.</b>	<b>STATUS OF UTILIZATION</b>						
<b>Reference</b>			<b>Amount</b>				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization	Payable	Payment	<b>Balance</b>	
			(a)	(b)	(c)	Not Yet Due (a-b)	Due and Demandable (b-c)