

July 20, 2023

Dr. Analyn M. Mazo

Head, Department of Biological Science (DBS)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Mazo*,

This is to request for the services of **Mr. Ris Menoel R. Modina** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. With appropriate workload units, as affiliate faculty, Mr. Modina will perform the following responsibilities:

1. Serve as Undergraduate (Envi 200), and/or Graduate (TREC 300) Thesis GAC Member/SRC Chairman/Member; *and*
2. Assist in research, extension, and other related activities of the Institute.

Thank you for your favorable action and support.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

RIS MENOEL R. MODINA
Instructor, DBS

Approved:

ANALYN M. MAZO
Head, DBS

c.c. DBS
RMR Modina
OVPA
OGS
ITEEM