

## OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

2<sup>nd</sup> Floor, Administration Building Visayas State University, Visca, Baybay City, Leyte Telefax: (053) 565-0600 local 1003 email: ovpaa@vsu.edu.ph

Website: vsu.edu.ph

## ACCOMPLISHMENT REPORT

## January 24-28 and 31, 2022 (Period Covered)

This is to certify that the undersigned **CONNEL D. ANTIPASO** was approved on a "Work from Home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
January 24	<ol> <li>Responded email inquiry of JPLM Lumain re overload pay</li> <li>Edited the Jan. 11 minutes of NAPB meeting</li> <li>Separated files of overload pay for 2<sup>nd</sup> sem, 2020-2021 by college:         <ul> <li>CAFS: DA, DAEEx, DAS</li> <li>CET: DABE</li> </ul> </li> <li>Facilitated APB representatives for the virtual teaching demo of the following:         <ul> <li>IHK (Jan. 27 @ 8:30 am: Mr. Michael Dominic M. Garrido)</li> <li>DTE (Jan. 27 @ 1:00 pm: Dr. Eliza D. Espinosa)</li> </ul> </li> </ol>	8hrs
January 25	<ol> <li>Separated files of overload pay for 2<sup>nd</sup> sem, 2020-2021 by college:         <ul> <li>CET: DCE, DGE, DME</li> <li>COEd: DTE, IHK, IHS</li> <li>CVM</li> </ul> </li> <li>Facilitated APB representatives for the virtual teaching demo of the following:         <ul> <li>DMet (Feb. 3 @ 1:30 pm: Prof. Jacob Glenn F. Jansalin)</li> <li>VSU Alangalang (Jan. 28 @ 9:00 am for Math and Science: Dr. Leo A. Mamolo)</li> <li>VSU Alangalang (Jan 31 @ 9:30 am for PE: Dr. Charis B. Limbo)</li> </ul> </li> </ol>	8hrs
January 26	Attended virtual meetings for Institutional Accreditation (ended 5:50 pm) and NAPB Jan. 26, 2022 (ended 5:15 pm)	8hrs
January 27	<ol> <li>Computed overload pay for 2<sup>nd</sup> sem, 2020-2021 of CFES: DFS and ITEEM</li> <li>Computed overload pay for 2<sup>nd</sup> sem, 2020-2021 of CAS: DBS, DBtec, DLABS, DoPAC</li> </ol>	8hrs