



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
10-1-00146	VILLAS	NORBERT JOHN	ORTEGA	MM-2

Home Address : APT. 49 – A KILBOURNE ST., VSU, PANGASUGAN, BAYBAY CITY, LEYTE

Telephone Number : 563-7114

Cellphone Number : 0920-6680-310

Number of Semester in VSU: \_\_\_\_\_ [ / ] Graduating [ ] Not Graduating

Date Admitted in VSU : \_\_\_\_\_ Last term enrolled in VSU: \_\_\_\_\_

Date: \_\_\_\_\_

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

NILDA T. AMESTOSO

Signature of Academic Adviser  
Over Printed Name

Signature of Student

**REASONS FOR CLEARING**

- [ / ] Graduating (Specify degree/course) MASTER OF MANAGEMENT  
[ ] Can't get along with students  
[ ] Can't get along with teachers  
[ ] Death of parent or guardian

- [ ] Financial difficulty  
[ ] Low academic grades  
[ ] Poor/Failing health  
[ ] Find academic work difficult

- [ ] Accepting an outside job  
[ ] Other reasons (write below)  
\_\_\_\_\_  
\_\_\_\_\_

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

**Signature Over Printed Name**

1. BERT C. PEÑALOSA  
Department Head

4. VICENTE A. GILOS  
Chief Librarian

7. MANOLO B. LORETO  
Dean of Students

2. MOISES NEIL V. SERIÑO  
College Dean  
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN  
Cashier

8. EDGARDO E. TULIN  
University President

3. ANABELLA B. TULIN  
Graduate School Dean  
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean