

DAILY TIME RECORD**ANTIPASO, CONNEL D.**

(NAME)

For the month of

December 1 - 31, 2021

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:56	12:04	12:05	5:00	4hrs	4hrs
2-THU	7:58	12:07	12:08	5:00	4hrs	4hrs
3-FRI	7:58	12:18	12:19	5:00	4hrs	4hrs
4-SAT						Off
5-SUN						Off
6-MON	8:08	12:03	12:04	5:00	8mins	7hrs 52mins
7-TUE	8:12	12:00	1:00	5:41	8hrs	
8-WED	HOLIDAY					Absent
9-THU	8:06	12:49	12:50	5:03	6mins	7hrs 54mins
10-FRI	8:09	12:16	12:24	5:01	9mins	7hrs 51mins
11-SAT						Off
12-SUN						Off
13-MON	7:51	12:41	12:42	5:00	4hrs	4hrs
14-TUE	7:54	12:02	12:05	5:00	4hrs	4hrs
15-WED	8:08	12:00	Work Suspension		8hrs	
16-THU	TYPHOON ODETTE					Absent
17-FRI	TYPHOON ODETTE					Absent
18-SAT						Off
19-SUN						Off
20-MON	8:00	12:00	1:00	5:00		Absent
21-TUE	8:00	12:00	1:00	5:00		Absent
22-WED	LEAVE					Absent
23-THU	8:15	12:00	1:00	5:00		Absent
24-FRI						Absent
25-SAT						Off
26-SUN						Off
27-MON	8:06	12:05	12:06	5:00	4hrs 6mins	3hrs 54mins
28-TUE						Absent
29-WED	LEAVE					Absent
30-THU						Absent
31-FRI						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



CONNEL D. ANTIPASO

VERIFIED as to prescribed office hours



BEATRIZ S. BELONIAS

Vice President

Office of the Vice President for Academic Affairs