



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Please Check

☐ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental (Additional budget)

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept./Div.:
Funding Source*:

DBM
Advance Education

Total Budget: **21,241.37**

Description/Specifications		Qty	Unit	Unit Cost	Total Cost	Schedule/Milestone of Activities (in quantities)											
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																	
1	A4 bond Paper Size 70gsm	10	ream	250.00	2,500.00	1	1	1	1		1	1	1		1	1	1
2	Paper Clip Small	20	box	55.00	1,100.00	2	2	2	2	2	2	2	2	2	2	1	1
3	Paper Clip Big	20	box	75.00	1,500.00	1	1	2	2	2	2	2	2	2	2	1	1
4	Binder Clip 1/2 (black)	20	box	85.00	1,700.00	1	2	1	1	2	2	2	2	2	2	2	2
5	Binder Clip 3/4 (black)	20	box	100.00	2,000.00	2	2	2	2	1	1	1	1	2	2	2	2
6	Sticky Notes Stylish film index see through Assorted neon colors	30	pad	30.00	900.00	2	2	2	2	2	2	2	2	2	2	5	5
Sub-Total					9,700.00												
IT Equipment																	
1	Ink Brother Black	4	bottle	550.00	2,200.00	1		1		1		1					
2	Ink Brother Cyan	3	bottle	550.00	1,650.00		1		1		1						
3	Ink Brother Yellow	3	bottle	550.00	1,650.00	1	1	1									
4	Ink Brother Magenta	3	bottle	550.00	1,650.00	1	1	1									
5	Ink Epson Black	3	bottle	300.00	900.00		1	1	1								
6	Ink Epson Cyan	3	bottle	300.00	900.00	1	1	1									
7	Ink Epson Yellow	3	bottle	300.00	900.00			1	1	1							
8	Ink Epson Magenta	3	bottle	300.00	900.00		1	1	1								
Sub-Total					10,750.00												
GRAND TOTAL					20,450.00												

Prepared by:

SHEILLO G. CATORCE
Clerk

Noted by:

ANGELITA L. PARADERO
Unit Head/Project Leader

Funds Available:

ALICIA M. FLORES
OIC, Head, Budget/Accounting Office

Date: **MARCH 18, 2022**

*Funding Sources: General Fund (GF), Trust Fund (TF), Special Trust Fund (STR), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies