



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: LORRAINE CRISTY DENIZA
Department: ITEEM

For the Month of: NOVEMBER
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY												
2	8:00	12:00					1:00	5:00					8
3	7:00	12:00					1:00	5:00					9
4	7:00	1:00					1:00	5:00					9
5	7:00	12:00					1:00	5:00					9
6													
7													
8	HOLIDAY												
9	8:00	12:00					1:00	5:00					8
10	7:00	12:00					1:00	5:00					9
11	7:00	1:00					1:00	5:00					9
12	8:00	12:00					1:00	5:00					8
13													
14													
15	7:00	12:00					1:00	5:00					9
16	7:00	1:00					1:00	5:00					9
17	7:00	12:00					1:00	5:00					9
18	7:00	1:00					1:00	5:00					9
19	8:00	12:00					1:00	5:00					8
20													
21													
22	7:00	12:00					1:00	5:00					9
23	7:00	1:00					1:00	5:00					9
24	7:00	12:00					1:00	5:00					9
25	7:00	1:00					1:00	5:00					9
26	8:00	12:00					1:00	5:00					8
27													
28													
29	7:00	12:00											9
30	HOLIDAY												
31													
GRAND TOTAL													166

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

ELIZA D. ESPINOSA