

DAILY TIME RECORD**ALCOBER, ED ALLAN L.**

(NAME)

For the month of
January 1 - 31, 2023
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	8:01	12:00	12:55	5:06	1min	7hrs 59mins
4-WED	8:04	12:00	12:56	5:00	4mins	7hrs 56mins
5-THU	7:52	12:01	12:57	4:38	22mins	7hrs 38mins
6-FRI	8:03	12:00	12:54	5:10	3mins	7hrs 57mins
7-SAT						Off
8-SUN						Off
9-MON	7:44	12:01	12:39	4:49	11mins	7hrs 49mins
10-TUE	7:28	12:01	12:41	5:00		8hrs
11-WED	7:37	12:08	12:37	5:06		8hrs
12-THU	7:53	12:03	12:34	5:08		8hrs
13-FRI	7:59	12:06	12:53	5:02		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:33	12:05	12:34	5:02		8hrs
17-TUE	7:31	12:03	12:32	5:02		8hrs
18-WED	7:41	12:07	12:49	5:08		8hrs
19-THU	7:34	12:02	12:37	5:09		8hrs
20-FRI	7:31	12:02	12:39	5:03		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:19	12:00	12:56	5:04		8hrs
24-TUE	7:57	12:04	12:39	5:03		8hrs
25-WED	8:02	12:08	12:32	5:04	2mins	7hrs 58mins
26-THU	8:04	12:05	12:40	5:09		8hrs
27-FRI	8:06	12:07	12:50	5:08		8hrs
28-SAT						Off
29-SUN						Off
30-MON	7:44	12:09	1:05	5:09		8hrs
31-TUE	7:57	12:12	12:33	5:11		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ED ALLAN L. ALCOBER

VERIFIED as to prescribed office hours



RUTH O. ESCASINAS

Department Head
 Department of Agronomy

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