

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Pleas	se Check								
0	Original PPMP								
	Revised (Changed items, same								
	budget)								
	Supplemental (Additional budget)								

Unit/Office/Dept/Div.: Funding Source\*:

Purpose:

Institute for Strategic Research and Development Studies(ISRDS)

Higher Education (General Fund) 301000000

Total Budget: Project Title: 150,000.00

For office use.

	1 EPSON 003 Black ink bottle 65 ml 2 EPSON 003 Cyan ink bottle 65 ml 3 EPSON 003 Magenta ink bottle 65 ml 4 EPSON 003 Yellow ink bottle 65 ml 5 Book paper, A4 size subs. 20 6 Alcohol rubbing 70% Isopropyl, 500 ml. 7 Book paper, long size, subs. 20 8 Expanding folder, long 9 Expanding envelope, long 10 Folder, file, long 11 Folder, file, short 12 Battery, Energizer AAA (2pcs/pack) 13 Staple wire No. 35 14 Paper clips, plastic coated, small	05.	Limit	Unit Cost	Total Cost	Schedule/Milestone of Activities ( in quantities)												
		Qty	Unit	Unit Cost		Jan	Feb	Mar	Apr	or May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Office Supplies																		
1	EPSON 003 Black ink bottle 65 ml	3	bots	350.00	1,050.00			2		2								
2	EPSON 003 Cyan ink bottle 65 ml	3	bots	350.00	1,050.00			2		2								
3	EPSON 003 Magenta ink bottle 65 ml	3	bots	350.00	1,050.00			2		2								
4	EPSON 003 Yellow ink bottle 65 ml	3	bots	350.00	1,050.00			2		2								
5	Book paper, A4 size subs. 20	10	rms	253.00	2,530.00			5		5								
6	Alcohol rubbing 70% Isopropyl, 500 ml.	6	bots	75.00	450.00			2		1								
7	Book paper, long size, subs. 20	3	rms	286.00	858.00			2		1								
8	Expanding folder, long	50	pcs	12.00	600.00			30		20								
9	Expanding envelope, long	30	pcs	10.00	300.00			20		10								
10	Folder, file, long	60	pcs	10.00	600.00			40		20								
11	Folder, file, short	20	pcs	8.00	160.00			10		10								
12	Battery, Energizer AAA (2pcs/pack)	3	pcks	55.00	165.00			2		1								
13	Staple wire No. 35	5	bxs	50.00	250.00			5										
14	Paper clips, plastic coated, small	3	pcs	30.00	90.00			2		1								
15	Paper clips, plastic coated, big	3	pcs	35.00	105.00			2	-	1					7			
16	Elmer's Glue, 130 gms	3	pcs	50.00	150.00			2		1								
17	Battery, Energizer AA (4 pcs/pack)	3	packs	454.00	1,362.00			2		1								
	Sub-total				11,820.00													

\*Funding Sources: General Fund (GF), Trust Fund (TF), Special Trust Fund (STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each category and funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies, Labor Services, Infrastructure



301000000

Institute for Strategic Research and Development Studies(ISRDS)

Higher Education (General Fund)

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Total Budget:

Project Title:

Funds Available:

**ALICIA M. FLORES** 

Head, Budget Office

Plea	se Check
0	Original PPMP
	Revised (Changed Items, same budget)
	Supplemental (Additional budget)

30-Mar-23

Date:

Purp	ose: For office use.	office use,																
Description/Specifications						Schedule/Milestone of Activities ( in quantities)												
Description/Specifications		Qty	Unit	Unit Cost	Total Cost	Jan	Feb	Mar	Apr	May		Jul	Aug	Sep	Oct	Nov	Dec	
Offic	Office Supplies															1		
18	Fastener, plastic	10	bxs	30.00	300.00			8		2		James						
	Specialty paper, cream color	30	pks	60.00	1,800.00			25		5								
	Stapler, Heavy duty #35	2	pcs	500.00	1,000.00			1		1								
	X-X-X-X-X																	
								_										
			L Mrs.	1 1 1 1 1 1														
	Sub-Total			11.0	3,100.00													
Offic	ce Equipment				THE RESERVE													
1	Desktop computer, with monitor, Core i5 12th Gen, 8GB	1	unit	50,000.00	50,000.00				1									
	8th GB RAM																	
2	Airconditioning unit inverter type	1	unit	30,000.00	30,000.00				1									
Auto	Auto supplies				-													
1	Vehicle parts and accessories	1	рс	10,000.00	10,000.00					1								
					-													
	Sub-Total				90,000.00													
	GRAND TOTAL				104 020 00					-		$\vdash$						

Founding Sources: General Fund (GE) Trust Fund (TE) Special Trust Fund (STE) IGP Supplemental or August

Unit/Office/Dept/Div.: Funding Source\*:

Prepared by:

ERNESTO A. GONZAGA, JR

Designation

\*Funding Sources: General Fund (GF), Trust Fund (TF), Special Trust Fund (STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each category and funding source.

Noted by:

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Equipment, Laboratory Supplies, I'T Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies, Labor Services, Infrastructure

Unit Head/Program Leader



## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Pleas	se Check
0	Original PPMP
	Revised (Changed items, same
	budget)
	Supplemental (Additional budget)

Funding Source*: BII		ISRDS-BIDANI BIDANI General Fund							Total I	Budget t Title:		0,000 NI Ext		į					
		For office use.																	
					U-it Ct		Schedule/Milestone of Activities ( in quantities)												
	Description/Specifications		Qty	Unit	Unit Cost	Total Cost	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
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1	EPSON 003 Black ink bottle 65 ml		3	bots	350.00	1,050.00			2		2								
2	EPSON 003 Cyan ink bottle 65 ml		3	bots	350.00	1,050.00			2		2								
3	EPSON 003 Magenta ink bottle 65 ml		3	bots	350.00	1,050.00			2		2								
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8	Expanding folder, long		20	pcs	12.00	240.00			10		10								
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10	Folder, file, long		50	pcs	10.00	500.00			30		20								
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17	Battery, Energizer AA (4 pcs/pack)		3	packs	454.00	1,362.00			2		1								
	GF	RAND TOTAL				11,160.00													
	Prepared by:	Noted by:						Funds Available: Da									3-Mar-2	21	
	ERNESTO A. GONZAGA, JR			LILIAN B	. NUÑEZ		ALICIA M. FLORES												
	Designation Unit Head/Project Leader					Head, Budget Office													

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