

DAILY TIME RECORD**ARRIBADO, JEROME O.**

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:21				8hrs	CL
3-TUE						Holiday
4-WED						Absent CL
5-THU						Absent TRAVEL
6-FRI						Absent CL
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE						Absent CL
11-WED	7:16	7:16	12:55	5:09	4hrs	4hrs 8hrs
12-THU	7:44	12:03	12:42	5:18		8hrs
13-FRI	7:43	12:02	12:18	5:01		8hrs
14-SAT						Off
15-SUN						Off
16-MON	8:01	12:28	12:42	5:49	1min	7hrs 59mins
17-TUE						Absent TRAVEL
18-WED	7:45	12:27	12:39	5:26		8hrs
19-THU						Absent TRAVEL
20-FRI	8:06	12:06	12:12	5:24	6mins	7hrs 54mins
21-SAT						Off
22-SUN						Off
23-MON	7:51	12:01	12:17	5:39		8hrs
24-TUE						Absent TRAVEL
25-WED						Absent TRAVEL
26-THU						Absent TRAVEL
27-FRI						Absent TEAM BUILDING
28-SAT						Off
29-SUN						Off
30-MON	7:41	12:03	12:37	5:08		8hrs
31-TUE	7:53	12:11	12:19	5:08		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JEROME O. ARRIBADO

VERIFIED as to prescribed office hours

DHENBER C. LUSANTA

Department Head
 Farm Resource Management Institute