



February 23, 2023

CHARIS B. LIMBO, Ph.D.

Director, IHK

Visayas State University

Dear Ma'am Limbo,

In view of the large size of enrollment in the National Service Training Program (NSTP) for this School Year 2022-2023, I respectfully request to use the VSU Gymnasium every Saturday as a class room or training area of the NSTP Students (ROTC and CWTS) for 2nd Semester. We will give way to the big event in the University.

Rest assured that they will be responsible in cleaning and arranging the gym before dismissal.

I hope this request merits your kind approval.

Sincerely,

JOY A. BELLEN

Director, NSTP Office and

CWTS Coordinator

Approved by:

CHARIS B. LIMBO, Ph.D.

Director, IHK