



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

ACCOMPLISHMENT REPORT

November 1-30, 2024

1. Conducted laboratory classes for AnSc 22, Introduction to Livestock and Poultry Production every Wednesday from 7 am to 4 pm, at the Department of Animal Science
2. Checked and recorded the laboratory reports of AnSc 22, Introduction to Livestock and Poultry Production students
3. Conducted institute monthly meeting on November 11, 2024, at the Eco-FARMI training hall
4. Attended the 4th Quarter UADCO meeting on November 21, 2024, at the OP Board room
5. Presented the Income-Generating Project of the Eco-FARMI on November 7, 2024, at the RDE Hall Breakout room
6. Prepared the documents and presented the institute manpower status during the manpower audit on November 19, 2024, at the OVPAF Conference room
7. Submitted the institute's 2024 accomplishment to the OVPREI in preparation for the University Management Review
8. Attended the document review of the Planning Forms with Co-Process Owners on November 8, 2024, through Google Meet
9. Part of the committee on Search for Best RDE Poster during the 36th Regional RDEI Symposium organized by the ViCARP and AFRREDN on November 18-19, 2024, at the VSU RDE Hall
10. Attended the OTP Accomplishments for 2024 and OPCR Accomplishments for January to June 2024 review headed by the OVPREI on November 13, 2024, at the Research Breakout Room
11. Monitored and verified the OTP Accomplishments of the OVPAF with members of the team on November 28-29, 2024, at the Eco-FARMI Conference room
12. Monitored the progress of the research and extension projects
13. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
14. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

Visayas State University, PQWV+X76 Baybay City, Leyte
Email: ecofarmi@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1040



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