



**VISAYAS**  
STATE UNIVERSITY

**FACULTY OF  
MANAGEMENT AND  
ECONOMICS**

### NOTICE OF MEETING

Date: July 28, 2025

**To** : All FME Executive Committee Members  
**From** : Dr. Mark B. Ratilla, Dean, Faculty of Management and Economics  
**Subject** : FME Execom Meeting  
**Date & Time** : Tuesday, August 5, 2025 (9:00 AM – 12:00 noon)  
**Venue** : FME Conference Room

**Dear Faculty Members,**

You are invited to our regular FME EXECOM meeting to discuss important updates and preparations for the upcoming term. To ensure a smooth and efficient discussion, kindly review the agenda beforehand and reflect on any inputs or concerns you may wish to raise.

### PROPOSED AGENDA

1. Department Updates
  - a. Instruction
  - b. Research
  - c. Extension
2. Faculty and department student onboarding preparations
3. UPCR Accomplishments and Targets for July-Dec 2025
4. Preparations for the First Semester
  - a. Hiring of Part-Time Faculty
  - b. Syllabi Preparation using Form TP-IMD-08 V04 01-23-2025
  - c. Class Schedule
  - d. Other concerns
5. AACCUP/COPC/ISO Preparation Updates



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**FM-VSU-05**  
V7 01-23-2025  
No. *25-FM-08*

Other Matters:

- Forum on RA12215
- Scientific publication award
- R&D project proposal preparation

If you are unable to attend, please designate a representative to participate on your behalf.  
Snacks and lunch will be served.

Thank you for your cooperation.



**MARK C. RATILLA**  
Dean, FME

**Vision:** A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

**Mission:** To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.