

Entity Name DISBURSEMENT VOUCHER				Fund Cluster :	
				Date : '10/6/2023 DV No. :	
Mode of Payment		<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)			
Payee		ODELO B. BALDOS		TIN/Employee No.:	
Address		VSU, Visca, Baybay City, Leyte		ORS/BURS No.:	
Particulars		Responsibility Center		MFO/PAP	
Replenishment of Petty Cash fund as per papers attached...		EFARM I. A. M. C			
Amount Due				1,578.00	
A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.				1,578.00	
<u>JEROME O. ARRIBADO</u> Printed Name, Designation and Signature of Supervisor					
B. Accounting Entry:					
Account Title		UACS Code		Debit	
				Credit	
C. Certified:		D. Approved for Payment			
<input type="checkbox"/> Cash available					
<input type="checkbox"/> Subject to Authority to Debit Account (when applicable)					
<input type="checkbox"/> Supporting documents complete and amount claimed proper					
Signature		Signature			
Printed Name		Printed Name			
NICK FREDDY R. BELLO		EDGARDO E. TULIN			
Position		Position			
Head, Accounting Unit/Authorized Representative		President			
Date		Date			
E. Receipt of Payment					
Check/ADA No. :		Date :		JEV No.	
Signature :		Date :		Bank Name & Account Number:	
Official Receipt No. & Date/Other Documents		Printed Name:		Date	

PURCHASE REQUEST

Visayas State University

AGENCY

DEPT./OFFICE		Eco-FARMI		PR NO.	DATE
SECTION				SAI NO.	10/6/23
STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	foot	Fuel Hose	2	45.00	90.00
2	bottle	Diesel oil	2	260.00	520.00
3	kgs	Peanut seeds	3	180.00	540.00
4	kg	Monggo seeds	1	70.00	70.00
5	box	Paper Clip, jumbo	1	38.00	38.00
6	pcs	White folder, long	10	7.00	70.00
7	pcs	White folder, short	10	6.00	60.00
8	pcs	Brown envelope, long	10	10.00	100.00
9	pcs	Brown envelope, short	10	9.00	90.00
		XX			-
					-
					-
					-
					-
		Charged to: EFARMI.A.III.C			
		CERTIFIED as to the availability of P _____ within 45 days period.			
		TOTAL			1,578.00
PURPOSE:		For office and farm use.			
SIGNATURE		REQUESTED BY	APPROVED BY		
PRINTED NAME		ODELO B. BALDOS	EDGARDO E. TULIN		
DESIGNATION		AG.TECH.II, ECO-FARMI	President		