

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFICE

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ELLA MARIE G. NUÑEZ

Department: ITEEM

For the Month of: NOVEMBER

Year: 2022

Day	AM .						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1										-			
2													
3	07:00	10:00	11:30	12:00			12:00	05:30					9
4	08:30	12:00					12:00	02:30					6
5													
6													
7	08:30	12:00	*				12:00	02:30					6
8	07:00	10:00	11:30	12:00			12:00	05:30					9
9													
10	07:00	10:00	11:30	12:00			12:00	05:30					9
11	08:30	12:00					12:00	02:30					6
12													
13													
14	08:30	12:00					12:00	02:30					6 -
15	07:00	10:00	11:30	12:00			12:00	05:30					9
16													
17	07:00	10:00	11:30	12:00			12:00	05:30		*	- 1		9
18	08:30	12:00					12:00	02:30					6
19													
20												-	
21	08:30	12:00					12:00	02:30					6
22	07:00	10:00	11:30	12:00			12:00	05:30					9
23													
24	07:00	10:00	11:30	12:00			12:00	05:30					9
25	08:30	12:00					12:00	02:30					6
26									*		6		
27													
28	08:30	12:00					12:00	02:30		-			6
29	07:00	10:00	11:30	12:00			12:00	05:30					9
30													
31													
GRANI										RAND T	OTAL	120	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

ELIZA D. ESPINOSA

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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