





DEPARTMENT OF METEOROLOGY

1/F Annex Engineering Building Visca Baybay City, Leyte, PHILIPPINES Phone: +63 53 565 0600 local 1106 Email: meteorology@vsu.edu.ph Website: www.vsu.edu.ph

15 March 2023

To Whom This May Concern:

Submitting herewith the printed copies of the Purchase Request of the Department of Meteorology as follows:

| PR Number | Category | Total Cost (P) |
|------------------|----------------------------|----------------|
| GF-2023-03-00297 | Training | 15,000.00 |
| GF-2023-03-00292 | IT Supplies & Equipment | 4,400.00 |
| GF-2023-03-00291 | Office Furniture & Fixture | 25,000.00 |
| GF-2023-03-00290 | Office Equipment | 16,000.00 |
| GF-2023-03-00298 | Office Supplies | 22,623.00 |
| GF-2023-03-00306 | Food & Food Ingredients | 7,000.00 |

Also attached is the approved copy of the PPMP CY 2023 of the department.

Yours truly,

LORNA B. ABAMO dDRC, DMet