

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Supplier :	<b>ALVI MARKETING</b>	P.O No:	<b>PO-GF-MOOE-2025-07-0493</b>			
Address :	Alegria, Ormoc City, Leyte	Date:	30-Jul-25			
TIN:		P.R No.	<b>Assorted PR's</b>			
		Mode of Procurement: <b>NP-SVP</b>				
Gentlemen:						
Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:	<b>VSU-Main Campus, Visca, Baybay City, Leyte</b>	Delivery Term: <b>FOB - VSU Main Campus</b>				
Date of Delivery:	<b>Within 30 calendar days upon receipt of P.O.</b>	Payment Term: <b>As per cost of items delivered</b>				
Item No.	Abstract No.	Description	Unit	QTY	Unit Cost	Amount
		<b>GF-2025-04-00501 (DHM) Noesaa C. David</b>				
1	3	<b>Metal Cabinet</b>	pc	1	11,950.00	11,950.00
		<b>GF-2025-01-00116 (IO) Cristlyn V. Bacariza</b>				
2	5	<b>4 Drawer Lateral Office Cabinet</b>	pc	1	12,500.00	12,500.00
		<b>GF-2024-10-02425 (DGE) April G. Bulawan</b>				
3	8	<b>Office Swivel Chair for Smart Classroom</b>	pc	6	4,700.00	28,200.00
		XX				
		<b>Purpose:</b> For Office improvement and Laboratory use.				
		<b>Intended:</b> Various Offices				
TOTAL:						<b>52,650.00</b>
Total Amount in Words: <b>FIFTY TWO THOUSAND SIX HUNDRED FIFTY PESOS ONLY</b>						
<b><i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i></b>						
Conforme:			Very truly yours,			
			<b>PROSE IVY G. YEPES</b>			
_____ Supplier's signature Over Printed Name			_____ President			
_____ Date						
Fund Cluster: _____			ORS/BURS No. : _____			

Funds Available: \_\_\_\_\_

Date of ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_

**NICK FREDDY R. BELLO**

*Head, Accounting Division*