



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ALAINA G. LARRAZABAL
Department: DLABS

For the Month of: November
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	A	L	L	S	A	I	N	T	S	D	A	Y	
2	10:00					12:00	1:00					5:00	7
3	7:00					12:00	1:00					5:30	10.5
4	7:30					12:00	1:00					3:40	8.10
5	10:00					12:00	1:00					5:30	6.5
6	SAT												
7	SUN												
8	Y	O	L	A	N	D	A	A	N	N	I	V	
9	7:30					12:00	1:00					5:30	10
10	8:00					12:00	1:00					5:30	8.5
11	7:30					12:00	1:00					5:30	10
12	8:00					12:00							4
13	SAT												
14	SUN												
15	7:00					12:00	1:00					5:30	10.5
16	6:30					12:00	1:00					5:30	11
17	8:00					12:00	1:00					5:30	8.5
18	7:30					12:00	1:00					6:00	10.5
19													
20	SAT												
21	SUN												
22	7:30					12:00	1:00					5:30	10
23	7:30					12:00	1:00					4:00	8.5
24	7:30					12:00	1:00					5:00	9.5
25	8:00					12:00	1:00					5:30	8.5
26	11:30					12:00	1:00					5:00	4.5
27	SAT												
28	SUN												
29	8:00					12:00	1:00					5:30	8.5
30	H	O	L	I	D	A	Y						
31													
GRAND TOTAL													154.6

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor	Printed Name and Signature of Dept. Head